

## DENTON COUNTY MASTER GARDENER ASSOCIATION

### BOARD MEETING

January 5, 2010 10:00  
County Extension Office

I. CALL TO ORDER: Meeting chairman Jenny Estes called the Board of Directors meeting to order at 10:01 A.M. In attendance were Diane Almand, Stephanie Briggs, Zoe Broxson, Susan Cosio, Jenny Estes, Janie Farler, Carol Fitch, Wally Gehrke, Monique Goodhart, Sue Hudiburgh, Janet Laminack, Susan Loos, Clarice Luce, Diana McMillin, Shirley Manfredi, Mary Morrow, Dianna Ooten, Sandy Read, Cindy Reese, Laurel Wallace and Linda Williams.

II. MINUTES; Minutes for the December board meeting had previously been forwarded to the board via email by the Secretary. Printed copies were available at the meeting. The minutes were accepted as presented.

III. TREASURER'S REPORT: Copies of the financial report were provided at the meeting. Shirley reviewed the report. There were several expenditures for the month which included expenses for advanced training (Leadership Class), demo garden, and software for our website. The Treasurers report was accepted as presented and will be filed for audit.

#### V. COMMITTEE REPORTS

##### A. Project Administration – Diane Almand

Diane Almand reported that she is in the process of updating the information on all our current projects. She will contact the project chairmen for updates. When the information is updated, Mary will put on the website.

##### B. Ways and Means

Pat Strickland resigned because of an illness in her family. We need a replacement for her

##### C. Communications – Susan Cosio

Susan proposed that we create a position for a technical person reporting to the Education Director who would be responsible for the audio/visual equipment. Discussion followed and it was decided that Jenny would head a committee to review this issue and report back at the next meeting.

Susan reported that there are current problems with the new Website. Data is not downloading correctly. Work is continuing to fix the problem.

A discussion followed on how to simplify the use of our website to our members. Susan suggested sending a hardcopy of instructions for the use of the website to all members. It was also suggested that we have a computer available at our meetings and give some hands-on training to any members that request it.

##### D. Audit

Brenda was unable to attend. Jenny gave the report. Jenny recommends that we continue our contract with Vicki Kuithe, CPA, P.C. to ensure our compliance with requirements imposed by the IRS. Last year's budgeted expense for this item was \$800. Shirley has contacted Vicki regarding a renewal of her services for this year and she has quoted a price of \$500. unless other issues arise that require more work. Zoe moved and Wally seconded we contract services with Vicki Kuithe for the year 2011. No discussion. The motion was approved unanimously.

D. Programs – Dianna Ooten

Carol Fitch reported the speaker for the January meeting will be Jon Briggs. The speaker for the February meeting will be Doty Woodson.

Dianna reported that plans are underway for the March and April meetings. In March we would have a themed meeting “March into Membership” in which our members would do presentations. April’s meeting plan is for a possible road trip to Weston Gardens and River Legacy Park. A pre-tour has been planned to check out the feasibility for this road trip. The pre-tour is scheduled for January 17<sup>th</sup> and any interested members are invited to attend. Meet at the extension office on the 17<sup>th</sup> at 9:00 a.m.

E. County Coordinator – Janet Laminack

Janet reported that there will be an Earth Kind Symposium on Saturday, February 26<sup>th</sup> at the Copeland Government Center in Crossroads. Registration is required; there is a \$60 fee. Registration forms were distributed.

Janet reported that the Denton Co. Master Gardeners will be the test site for the new on-line reporting for AT and Service time.

F. Volunteer Coordinator – Donna Wolfe

Donna is updating the list of volunteers.

VI. **ANNOUNCEMENTS – GROUP DISCUSSION**

A. 2011 Interns – Zoe Broxson

We now have 30 registered for the new intern class. The first day of class will be February 1<sup>st</sup>. We will purchase the meat and mentors will bring additional food to provide lunch for the interns. Clarice is working on getting the mentor committee together. The next meeting will be at 1:00 p.m. on January 18<sup>th</sup> at the Extension office.

B. Graduation Dinner

Speaker will be Jon Briggs, programs are underway, the menu selection has been completed, Mary Morrow will do decorations and awards.

C. Spring 2011 Garden Tour/Plant Sale – Susan Loos

Susan reported that she, Mary and Laurel had a pre planning meeting on January 4<sup>th</sup>. There are 5 potential gardens, one of which would be The Dig. A “fact finding tour” has been scheduled for January 11<sup>th</sup>. Anyone interested in touring the gardens should meet at Genti’s Restaurant at 11:00 A.M.

The kick-off meeting is scheduled for January 18<sup>th</sup>, 10:00 at the extension office. The first brown bag presentation is scheduled for February 15<sup>th</sup>.

The committee still needs a chairperson for the Digging Deeper Demonstrations

D. Demonstration Garden – Cindy Reese

Cindy reported the following progress at the DIG: Built and completed Fall garden beds; completed greenhouse; all water lines to gardens; began lasagna layers; held a rose propagation class; two successful fund raisers; receipt of an IBM grant for \$1,000. The next items include: a rose garden; solicit involvement from the new interns; and more fund raisers.

2010 expense for the DIG was approximately \$4100. \$4900 has been raised from fundraisers and sale of merchandise. \$1300 was budgeted to the DIG last year for a total income of \$6200.

Cindy will request additional funds be budgeted to the DIG this year because they will be on the Spring Garden Tour.

#### E. Garden Shop – Sandy Read

Sandy reported that the first event the Garden Shop will participate in is the Redbud Festival which will be held on April 9<sup>th</sup>.

There was a discussion regarding if Sandy should be charging sales tax on the merchandise. After a lengthy discussion it was decided that the marked-up price of the item should be enough to include sales tax.

#### F. 2011 Budget – Wally Gehrke

Budget planning is underway for 2011. Jenny asked that all chairpersons submit their requests for the 2011 as soon as possible. She and Wally will be finalizing the budget and it will be presented to the board at the February board meeting.

Jan Hodson has requested approval of \$500. to purchase shelves and storage bins for upgrading/organizing the resource room.

Sue H. has requested approval of \$370. to purchase software and hardware items.

Wally reported that the projected 2011 expenses is \$36,000.

## **VII OPEN DISCUSSION**

A. Jenny reported that Shirley Manfredi has volunteered to be a delegate for the TMGA. Two delegates are required. Any other members who would like to be a delegate should contact Jenny before January 31.

B. Jenny reported that she has asked Zoe to compile the information and recommendation from the committee who researched possible locations for the membership meetings. That information will be presented to the membership at the February membership meeting.

The meeting was adjourned at 12:00 P.M.

Next meeting: Wednesday, February 2, 2011 at 10:00.